



QUERCUS HERITAGE

Cultural Heritage Manager

International Projects

LOCATION	SALARY	REPORTS TO	START DATE
Home-based (UK)	£42k–£55k p.a.	QH Director	ASAP

ABOUT US

Quercus Heritage is a growing international heritage consultancy, established in 2022 by archaeologists who believe that working closely with communities and local professionals is the key to finding sustainable, long-term responses to major development. These values, supported by the use of state-of-the-art technology, underpin our approach and practice.

Much of our work supports international best practice on infrastructure development projects funded by major lending banks, currently spanning the UK, Europe, Central Asia, the Caucasus and Africa. We work as closely as possible with archaeologists and heritage professionals in the countries where our projects take place — developing collaborations and building local capacity lies at the core of our approach.

ABOUT THE ROLE

We are looking for an archaeologist with energy and flexibility to join us on a wide range of historically, culturally and archaeologically significant sites. Your principal role will be the cultural heritage management of large-scale international projects: developing baseline studies, supporting living heritage and archaeological surveys, and developing and implementing mitigation programmes through Cultural Heritage Management Plans.

We're looking for someone who can hit the ground running and take a proactive approach to keeping projects on track — someone who takes ownership of their workload across multiple concurrent projects and ensures deadlines are consistently met.

Key Responsibilities

- Develop project scopes, budgets and programmes for archaeological and heritage studies
- Write proposals in response to client specifications and Terms of Reference
- Liaise with clients, sub-contractors and regulators across a wide range of geographies and jurisdictions
- Design surveys and archaeological fieldwork, taking account of local conditions and available resources
- Write and manage the preparation of Health and Safety plans for a wide variety of archaeological fieldwork
- Carry out and oversee remote sensing analysis
- Draft clear, well-structured reports on living heritage resources

- Write method statements that meet national and local legislative requirements
- Write heritage impact assessments within Environmental, Social and Health Impact Assessments for major development projects, in line with international best practice (e.g. IFC Performance Standard 8 / World Bank ESS8)
- Support community consultation and engagement, working sensitively across cultural and socio-economic contexts
- Contribute to capacity-building and collaboration with local archaeologists and heritage professionals

ABOUT YOU

Essential

- Degree in Archaeology, Anthropology or a related discipline
- Membership of a relevant professional association (e.g. ClfA, RPA), or working towards one
- Must be based in the UK and able to support UK work when required.
- Extensive experience of professional archaeological fieldwork
- Experience managing archaeology within a development / infrastructure context
- Working knowledge of modern geomatics and at least basic functional GIS proficiency (e.g. QGIS, ArcGIS)
- Awareness of intangible / living heritage resources and experience of community consultation
- Ability to learn quickly, work independently, and manage competing priorities across multiple projects
- Proactive and self-starting — able to hit the ground running and own deadlines across concurrent projects with minimal supervision
- Collaborative approach, adaptability and strong interpersonal and cross-cultural communication skills
- Flexibility and willingness to travel internationally at short notice, typically for periods of 1–2 weeks
- Fluency in English
- Proficiency in MS Office / MS Suite

Desirable

- Prior fieldwork or project experience in Africa
- Additional languages, e.g. French, Arabic, Hausa, Russian or German
- Experience preparing reports to lender safeguard standards (IFC, World Bank, EBRD, AfDB or similar)

TERMS & CONDITIONS

CONTRACT TYPE	Permanent employee
HOURS	Full-time
HOLIDAY	Standard UK statutory holiday entitlement
PENSION	Standard UK auto-enrolment company pension scheme
TRAVEL	Frequent international travel, typically 1–2 weeks at a time, at short notice
SALARY	circa £42,000–£55,000 per annum, dependent on experience and credentials

SAFEGUARDING & EQUAL OPPORTUNITIES

Quercus Heritage is committed to safe, respectful and inclusive working practices in every community and jurisdiction where we operate, and expects all staff to uphold our safeguarding and code of conduct policies during community consultation and fieldwork. Quercus Heritage is an equal opportunities employer and welcomes applications from all suitably qualified candidates regardless of background.

HOW TO APPLY

Interested candidates should submit a cover letter and CV to patricia.lyons@quercusheritage.com by 25th September 2026